POSTWICK WITH WITTON PARISH COUNCIL

Parish Council Meeting

I give notice of a meeting and summon members to attend.
The meeting will be held at Postwick Village Hall, NR13 5HL on
Thursday 5th March 2026 at 7.00pm
Members of the public are welcome to attend.

Sonia Noble-Parker
27th February 2026

Agenda

1) **To consider apologies for absence**

2) **To receive declarations of interest for items on the agenda and to consider any requests for dispensations**

3) **Minutes**
To confirm the minutes of the meeting held on Thursday 5th February 2026

4) **Matters arising from previous minutes not on the agenda**
To hear an update and to consider any necessary action with regards to the following:
- Wind Turbine fault
- Fly tipping signs
- Footpath leading to the Park and Ride
- Parish Council Credit Card Limit

5) **Public Open Forum (15 mins max 3 minutes per speaker)**

6) **To receive County and District Councillor Reports**

7) **Committee and Working Groups**
To receive the minutes, notes from any committee and working groups and vote on the recommendation therein:
a. Postwick Social Club Sub-Committee Report
b. Health and Safety Management working group
c. Cricket Club Liaison working group
d. Playground design and tender working group report
e. Street Furniture and Amenities working group report

8) **To receive feedback from the community drop-in event regarding the proposed car park extension and to consider any actions arising**

9) **CIL funding**
To hear an update and to consider any necessary action with regards to the following:
a. Village hall improvements
b. Pedestrian Crossing, Poppy Way, Postwick

10) **Planning**
a. To consider a response to planning applications.
2026/0365
Applicant: Hemingford (Witchford) Limited
Location: Land Adj Mcdonalds Yarmouth Road Blofield Norfolk
Proposal:

Proposed solar park and EV charging station including substation and battery storage with associated roadside services including a drive through cafe and 2 no. cafes (use class E(b), the erection of a retail unit (use class E(a), and associated accesses, parking, circulation spaces, landscaping, ecological enhancements and drainage infrastructure
Application Type: Full Planning Permission

b. To receive a report on plans refused/accepted by Broadland District Council.
2025/3000
App Type: Section 106 Agreement
Parish: Postwick (Witton)
Location: Land At Church Road Postwick Norfolk
Proposal: Habitat Management and Monitoring Plan for Off-Site Biodiversity Net Gain Delivery
Decision: Signed Agreement
(Delegated)
Date of decision: 18 February 2026

c. To hear an update and to consider any necessary action with regards to planning enforcement issue or planning appeals.

11) Finance

a. To receive accounts and bank reconciliation February 2026
b. To receive and note the Internal Controls Report conducted on 19 February 2026
c. To ratify the payment of £39.01 for general clerk expenses, previously approved by email

February Finances

	d. To note the following payments since the last meeting:		
i.	*S Noble-Parker (Clerk) (Feb)*	*SO*	£438.86
ii.	*NPF Pension Contribution (Feb)*	*SO*	£130.03
iii.	*S Noble-Parker – Playground Inspection (Feb)*	*SO*	£20.00
iv.	*Barclaycard Payment*	*DD*	£43.20
v.	*Broadland District Council Playground Inspection*	*B/Card*	£108.00
vi.	*Printer ink and notice board magnets*	*B/Card*	£39.01
	e. To consider the payment of the following:		
i.	*Norfolk County Council Accessibility audit for VH*	*BACS*	£715.20
ii.	*Jon Price – Tree Stakes*	*BACS*	£18.97
iii.	*Broadland District Council Dog bin servicing*	*BACS*	£592.80
	f. To note the following receipts since the last meeting:		
i.	*Broadland District Council Section 106 payment for Playground*		£67,049.91

12) Highways Matters

a. To consider the ongoing problem of collapsing verges caused by large vehicles using parish roads, and the resulting obstruction of roadside drains, and to agree any necessary actions
b. Agree a new location for the Speed Awareness Monitor (SAM2)

13) Policies and Governance

a. To review the current co-option policy
b. To consider and adopt the new Lone Working Policy for the Parish Council and the Social Club

14) To note the Accessibility Report and the suggested actions contained within it

15) To note receipt of the Village Hall Health Check from Community Action Norfolk and to discuss the main outcomes in relation to required governance and policy arrangements

16) **To note the current position regarding the fishing pegs and to identify any options the council may wish to explore**

17) **Administration**
   a. To confirm the location of the April Full Council meeting and to propose a new date for the May Full Council meeting
   b. To consider future training requirements for the full council
   c. Parish Newsletter content
   d. Receive an update on the Annual Council Meeting arrangements
   e. Receive any defects from playground inspection report

18) **To consider the renewal of the cricket club lease and the proposed annual charge. The Council may resolve to exclude the public due to the commercially sensitive nature of the discussion.**

19) **To note correspondence received**

Sender	Subject	Action Required
The Greater Norwich Local Plan Norfolk	Review of the Greater Norwich Local Plan - Call for Sites	For information only
Member of the Public	Local Littering Picking	For information only
Norfolk Society Local Council Clerks	Norfolk Branch AGM	For information only
Keep Britain Tidy	GB Spring Clean Pledge	For information only
AMK Exterior Ltd	Specialist Cleaning Company	For information only
Norfolk Association of Local Councils	Newsletter	For information only
SJK Properties	Pedestrian Crossing from Meridian way to Broadland Park	For information only
Broads Authority	Local Plan for the Broads - notice of submission	For information only

20) **To record items for the next Agenda (not for discussion)**

21) **To consider and confirm the date of the next meeting -:**

Thursday 2nd April 2026 at 7pm