POSTWICK WITH WITTON PARISH COUNCIL

Parish Council Meeting

I give notice of a meeting and summon members to attend.
The meeting will be held at Postwick Village Hall, NR13 5HL on
Thursday 3rd April 2025 at 7.00pm
Members of the public are welcome to attend.

Sonia Noble-Parker
28th March 2025

Agenda

1) **To consider apologies for absence**

2) **To receive declarations of interest for items on the agenda and to consider any requests for dispensations**

3) **Minutes –** To confirm the minutes of the meeting held on Thursday 6th March 2025

4) **Matters arising from previous minutes**
   a. Feedback on advice about commercial tipping in the parish
   b. Cost of whole council training session
   c. Update on litter and dog poo bins at the Oaks Development

5) **Public Open Forum (15 mins max 3 minutes per speaker)**

6) **To receive County and District Councillor Reports**

7) **Committee and Working Groups**
   To receive the minutes, notes from any committee and working groups and vote on the recommendation therein:
   a. Postwick Social Club Sub-Committee Report
   b. Postwick Neighbourhood Plan Sub-Committee Report
   c. Cycle way Feasibility study Sub-Committee Report
   d. Funding and Working opportunities with Norwich Cricket Club Sub-Committee Report
   e. Air Source Heat Pump Working Group report

8) **Planning**
   a. To consider a response to planning applications.
      2025/0736
      Applicant: Mr Andy Pye
      Location: Land West of Winterton Way Postwick Norfolk
      Proposal: External Signage for new BK Site
      Application Type: Advertisement Consent
      2024/2153
      Applicant: Mr S Hickey
      Proposal: Proposed replacement dwelling & garage with associated Biodiversity Net Gain land
      Location: Sequoia Mill Lane Witton Norfolk NR13 5DS
      Application Type: Full Planning Permission
      2025/0610
      Applicant: Mr S Franklin
      Location: Witton Hall Witton Lane Witton Norfolk NR13 5DN
      Proposal: Erection of pool house and link extension
      Application Type: Householder

b. To receive a report on plans refused/accepted by Broadland District Council.
2025/0231 Approval of Condition Details Postwick (Witton) Land To The East Of Broadland Way And To The North Of The A47 Norwich Postwick. Details of condition 3 (part C) of 2023/0859 - site investigation and post investigation assessment Approval of details - Approved

c. To hear an update and to consider any necessary action with regards to planning enforcement issue or planning appeals.
2024/8333
2024/8585

9) To receive updates on playground

a. To consider and agree to create a sub-committee to progress with the new playground design and public tender.
b. To consider and agree the funding sources for the new playground equipment and installation.
c. Review any issues resulting from the weekly/monthly inspections

10) To receive feedback from the fire risk audit conducted for the village hall on 25 March 2025, and determine subsequent actions (if report received in time of meeting)

11) Consider the councils response to the Devolution consultation.

12) To follow up on the discussion regarding the organisation of a health check on the trees in the Parish and to recommend specific trees for protection through Tree Preservation Orders to Broadland District Council.

13) To consider and agree the final arrangements for the VEDay80 celebrations

14) Highways Matters

a. To review and discuss concerns raised by councillors regarding the parish highways eg verge scouring, damage to tree protection kerbs, huge tractors etc. A visit with the highways engineer has been scheduled on 9 April for a walking tour to discuss these issues.

15) Finance

a. To receive accounts and bank reconciliation for March 2025
b. To receive the Q4 budget review
c. To agree and record the new salary for the parish clerk, effective from 1st April 2025

	d. To note the following payments since the last meeting:		
i.	*S Noble-Parker (Clerk) (March)*	*SO*	£298.94
ii.	*NPF Pension Contribution (March)*	*SO*	£90.14
iii.	*S Noble-Parker – Playground Inspection (March)*	*SO*	£20.00
iv.	*Anglia Fire Assessment for Village Hall Audit*	*BACS*	£360.00
v.	*Broadland District Council Playground Inspection 2024*	*B/Card*	£75.00
vi.	*Millers – Final payment for ASHP*	*BACS*	£9,038.67
	e. To consider the payment of the following:		
i.	*C.C Planning (Inv-0706) (NHB Submission)*	*BACS*	£3,570.00
i.	*R J Engineering Consultants Feasibility Study (Inv-630023)*	*BACS*	£10,860.00
ii.	*Small Ecology Ltd – Ecology review for NHP*	*BACS*	£1,592.00
iii.	*Matthew Jameson – Grass cutting*	*BACS*	£200.00
	f. To note the following receipts since the last meeting:		
i.	*Interest from Savings account*		£407.36
ii.	*Donation from PVH*		£9300.00
iii.	*Norfolk Community Fund (VE Day Grant)*		£250.00
iv.	*Norwich Cricket Club*		£294.00

16) **Policies and Governance –** Nothing to consider this month

17) Administration

a. Receive feedback from the recent Parish Cluster meeting held at Brundall on the 18th February.
b. Parish Newsletter feedback
c. To discuss next months Annual Meeting of the Council

18) To note correspondence received

Parishioner	Fly Tipping on Oaks Lane	For information only
Parishioner	Passing place on Oaks Lane	For information only
Norfolk ALC	Board Nominations	For information only
Blofield Parishioner	Historical Archive	For information only
Broadland District Council	Town and Parish Forum Notes and Recordings	For information only
District Councillor Brundall Ward Broadland District Council	Comments on planning applications 2025/0050 & 2025/0447	For information only/item on the agenda
Norfolk ALC	Devolution Consultation	For information only
Cllr Andrew Proctor MBE	New Park and Ride Services	For information only

19) To record items for the next Agenda (not for discussion)

20) To consider and confirm the date of the next meeting -:

Thursday 1st May 2025 at 7pm - THE ANNUAL MEETING OF THE COUNCIL