POSTWICK WITH WITTON PARISH COUNCIL

Parish Council Meeting

I give notice of a meeting and summon members to attend.
The meeting will be held at Postwick Village Hall, NR13 5HL on
Thursday 5th September 2024 at 7.00pm
Members of the public are welcome to attend.

Sonia Noble-Parker
27 August 2024

Agenda

1) **To consider apologies for absence**

2) **To receive declarations of interest for items on the agenda and to consider any requests for dispensations**

3) **Minutes** - To confirm the minutes of the meeting held on 3rd July 2024

4) **Matters arising from previous minutes**

To hear an update and to consider any necessary action with regards to the following:

a. Update on Tree Warden
b. Update on Ground Source Heat pump at Village Hall
c. Play area, set date for general clean
d. Update on remainder of Clean up and Bloom grant and possibly hedging
e. Update on purchase of playground equipment
f. Update on Net Zero/Hubbub project

5) **Public Open Forum** (15 mins max 3 mins per speaker)

6) **To receive County and District Councillor Reports**

7) **Committee and Working Groups**

To receive the minutes, notes from any committee and working groups and vote on the recommendation therein:

a) Postwick Social Club Sub-Committee Report
   i. Update on Village Hall car park
   ii. Update on Village Hall sound system

b) Postwick Neighbourhood Plan Sub-Committee Report

8) **Planning**

a. To consider a response to planning applications.
   Proposed Retail Development, Broadland Gate (PDC Ref. 39377)

b. To receive a report on plans refused/accepted by Broadland District Council.

c. To hear an update and to consider any necessary action with regards to planning enforcement issue or planning appeals.

9) **Bus Shelters –** To consider maintenance on the two school bus shelters in Witton and Postwick on Ferry Lane

10) Playground

a. To consider and agree purchasing an "emergency contact" sign
b. To consider and agree annual inspection
c. To consider and agree cleaning of equipment

11) Highways Matters

a. Update on 20mph – gateways and roundels
b. Consider use of SAM2 in village
c. Review and agree Hedge Cutting requirements for October/November so we can organise with Phillip Key.

12) Finance

a. To receive the bank reconciliation for July & August 2024

a. To note the following payments since the last meeting:		
i. Barclaycard	*DD*	£557.53
b. To consider the payment of the following:		
i. S Noble-Parker Salary + Expenses (1/08 to 31/08)	*BACS*	£291.90
ii. Matthew Jameson – Grass Cutting for August	*BACS*	£220.00
iii. D Miller – Clerk Leaving present	*BACS*	£22.95
iv. NCC – (Room Hire INV53) – Returned	*BACS*	£105.00
c. To note the following receipts since the last meeting:		
i. NCC- Room Hire of VH (paid to PC in error)		£105.00

b. To consider the Precept before it is approved in December.

13) Administration

a) Proposal for the Clerk to complete an online Playground Inspection Training Course in the short term and to contact NALC to enrol in a comprehensive course when it becomes available.
b) Proposal for the Clerk to complete Local Council Administration (ILCA) and Financial Introduction to Local Council Administration (FILCA) online courses.

14) To note correspondence received

Broad Authority	Broads Authority Active Travel project consultation to gather input from the community for the development of a Local Cycling and Walking Infrastructure Plan	To discuss circulating the survey to residents.
Norfolk County Council	Western Link Update	For information only
Norfolk County Council Adult Learning	Newsletter mailing list for Adult Education Courses available in the Broadland Area	For information only
South Norfolk and Broadland	Online consultation survey regarding the development of a district-wide Design Code for South Norfolk and Broadland districts.	For information only

South Norfolk and Broadland	Glass Adopter Bank Survey – Opportunity to register interest in the scheme	To discuss proposed changes.

15) To receive the Playground Inspection Report

16) To consider and to confirm the date of the next meeting Thursday 3 October 2024 at 7pm