POSTWICK WITH WITTON PARISH COUNCIL
Parish Council Meeting

You are summoned to a Meeting of the Parish Council on Thursday 4th January 2024 at 7.00pm at Postwick Village Hall for the purpose of transacting the following business

AGENDA

1. To Consider Apologies for Absence

2. To Receive Declaration of Interest and requests for Dispensation on Items on the Agenda

3. To Confirm the Minutes of the Parish Council Meeting Held on 7th December 2023

4. To Report on Actions Arising from the Minutes of the previous meeting not on the Agenda

5. Open Participation for members of the public to raise questions on and/or make statements about matters on the Agenda (15 minutes allocated for public participation with a maximum of 3 minutes each)

6. To Receive a report from the District Councillor

7. To Receive a report, minutes and financial report from the Postwick Social Club Committee.

8. To Receive update on incorporating the Postwick Social Club Insurance into the Parish Council Policy

9. To Receive a Proposal from Colin Hancy to make a business case to incorporate all the CIL money ideas for the Village Hall, Grounds and Playground to Broadland to see if we can obtain the CIL money withheld by them

10. To Receive a report from the Postwick Neighbourhood Plan Sub-Committee

11. To Consider any Planning Applications, Proposals and Appeals

    1. **Planning Ref 20211493**
       Proposal: Proposed development of EV Charging Station with Associated Cafe Area and An Adjacent Solar Park
       Location: Land To South of A47 And North of Yarmouth Road Postwick with Witton
       Applicant: Markyate Partnership Limited
       Application Type: Full Planning Permission

12. To Receive a report on any new and/or outstanding Highways Matters

13. To Discuss the continual flooding of areas within Postwick and agree any actions required

14. To Consider Quotations for Village Sign Plinth

15. To Consider Grounds Maintenance Contract for Grass Cutting

16. To Receive the Parish Clerk's Correspondence and Reports
    1. Present and Correspondence/Information Received
    2. To discuss outcome of meeting with Net Zero Initiative – Jonathan Ward
    3. Parish Clerk Training – To present Costs & Benefits of CILCA Course to Council, to include alternative courses and to confirm availability and amount of bursary.
    4. Parish Clerk to become a Member of SLCC – To Present membership level and costs. Council to consider contributing to fee.

17. To Present the Monthly Playground Inspection Report and review the quotes obtained for repair and the quote Cllr Julie Smith obtained to replace all the equipment

18. Finance
    1. To Receive the Monthly Financial Report
    2. To Consider a Budget for Financial year 2024/25
    3. To Consider and approve the final Precept figure for 2024/25
    4. To Discuss and approve Internal Auditor
    5. To Approve payment for Village Hall new kitchen
    6. To Approve a new direct debit to pay Information Commissioner £35 a year (Data Protection Fee)
    7. To Approve Invoices for Payment and Authorisation of Cheques/Payments (as below)

19. To Record items for the next Agenda (not for discussion)

Su Allport

Parish Clerk **27th December 2023**

Payments for January 2024

Cheque S/O D/D B/Card	Outgoing	Amount	Authorising Signature (1)	Authorising Signature (2)
Standing Order	S M Allport – Parish Clerk's salary	£380.43		
Standing Order	Norfolk Pension Fund – Parish Clerk's Pension (includes Parish Clerk's & Parish Contributions)	£116.74		
Direct Debit	Information Commissioner's Office - Registration Renewal (Data Protection)	£35.00		
Cheque	Countrystyle Recycling – Emptying Bottle Bank (Invoice No INV402105 dated 30/09/23)	£18.00		
Cheque	Countrystyle Recycling – Emptying Bottle Bank (Invoice No INV429651 dated 30/11/23)	£9.00		
1009XX	J S Services (East Anglia) Ltd; (Village Hall Kitchen)	£2,980.00		