MEETING OF PARISH COUNCILLORS OF POSTWICK WITH WITTON PARISH COUNCIL

Thursday 3 August 2023

A Parish Council meeting was held on Thursday 3 August 2023 at 7.00 pm at Postwick Village Hall.

Members Present

Mr Hancy (Chair) Mrs Smith (Vice Chair) Mr Riches Mr Miller Mr Price

Attendance

Broadland District Cllr Eleanor Laming Su Allport (Parish Clerk)
Mike Marshall (Parishioner) Simon Franklin (Shred Station)
Chris Staff (Shred Station)

Apologies for Absence

4867. Mrs George Mr Dukes

To Confirm Declaration of Interest on Items on the Agenda

4868. District Cllr Eleanor Laming now sits on the Planning Committee so will be unable to make any comments or take part in any discussions with regards to the Shred Station planning application.

To Confirm the Minutes of the Parish Council Meeting Held on 6 July 2023

4869. The Parish Council Minutes were agreed and signed.
Proposed: Mr Hancy **Seconded:** Mrs Smith

To Report on Actions Arising from the Minutes Not on the Agenda

4870. 4853 Waiting for a response from Norse to quote for damaged verge repairs. Ongoing. **CH**

4859 Parish Clerk has contacted The Village Sign people and they have asked for the height of the plinth from the ground to the top. Parish Clerk to write to Mr Marshall to ask him to liaise with them and to obtain quotes for the construction of the plinth. **SMA**

4862 Gifts had now been purchased for the retired parish councillors.

4865 Mr Hancy had 3 quotes for the valuation of the village hall. Mr Hancy and Mr Riches to discuss combining the insurances for the Social Club and the Parish Council. **AGENDA/CH/MR**

To Receive a Report from the Postwick Social Club and Discuss Cricket Club Parking Issues

4871. Mr Riches reported that the Social Club had the AGM. All willing to stand again. Awning has now been ordered. Social Club meeting moved to 18 August. Social Club to discuss about problems with car parking to find a resolution. **SOCIAL CLUB**

To Consider Planning Applications, Proposals and Appeals

4872. **Planning Reference 20230091 - 2 August 2023**
Proposal: Temporary Change of Use from Offices to Non-Residential Education and Training Centre
Location: Pinnacle House Unit H1 3 Meridian Way Postwick NR7 0TA - Applicant: Mr Ravi Chohan - Change of Use
The Parish Council discussed the above planning application and had no objections.
Proposed: Mr Hancy **Seconded:** Mr Price

To Consider Planning Applications, Proposals and Appeals (cont'd….)

Planning Reference 2023/2093 26 - July 2023
Proposal: Erection of a Three-Storey Office Building, a Light Industrial Building, and an Area of Hardstanding to Serve as Car and Lorry Parking - Location: Development Land At Yarmouth Road Yarmouth Road Witton Norfolk Applicant: Shred Station Limited Application Type: Full Planning Permission

The two representatives from Shred Station Ltd, who attended the meeting, answered questions raised by the Councillors and Mr Marshall (Parishioner) about the operation and the plans submitted.

The following concerns were raised:-

1) The land is a greenfield site and erodes the green belt area around Postwick and Witton.
2) There was concern this would set a precedent for more commercial development south of the A47.
3) It was confirmed this would be a 24 hour operation with security.
4) The three-storey building would stand out on the elevated site.
5) Light, noise and air pollution associated with such an operation, although it was confirmed there would be no emisions and any noise and dust from the shredding operation would be contained within the building.
6) The entry and exit to the site is via a small and already busy roundabout which may exacerbate the congestion at peak times and create more difficulty for vehicles exiting Oaks Lane.
7) The roundabout camber and the speed of traffic from the A47 was also a concern.
8) Their current operation at Rackheath was not particularly tidy with unsecured paper at one of their sites.
9) Pollution of aquifer (re previous application on this site of petrol/diesel contamination). This is addressed by all the water being contained and treated and sent direct to Anglian Water site nearby.

The concerns were answered in various ways by the representatives but they did say they would need to sell the site if planning was refused (to fund another site). They already have been approached by various establishments from Norfolk County Council to fast food companies. The two representatives volunteered to leave to allow the Councillors to discuss further.

On voting whether to object to the proposed planning application or not 4 Councillors objected to the development and one Councillor voting had no objection.

The Parish Council decided to ask District Councillor Jan Davis to 'call-in' this planning application for determination by the Broadland Planning Committee. **SMA**

Proposed: Mrs Smith **Seconded:** Mr Price

To Receive an Update on Postwick Neighbourhood Plan and Discuss Proposed Terms of Reference

4873. Mr Hancy read an update from Mr Dukes on the Neighbourhood Plan update:-

- Draft Terms of Reference have been produced and circulated
- Proposal to have 4 Councillors and co-options of 3 residents, plus the Local District Councillor (if available) on the Sub-Committee
- Sub-Committee will then elect a Chair, Vice-Chair, Secretary and Treasurer, Chair and Vice-Chair to be drawn from Councillors. Two other roles will be open.
- Three consultants have been approached, one has declined and the other two will submit proposals by the 10 August, which will then be reviewed by the group and next steps agreed.
- The web domain www.postwickplan.org.uk will be registered. Members of the group will then decide a dedicated email address.
- A briefing note (the content to be agreed by the group) will be sent to all households in Postwick and Witton.
- The group to look at funding through the "Locality" website and Broadland District Council Neighbourhood Plan grants.
- The designated area will be publicised by the Broadland District Council, Broads Authority and the Parish Council to comply with Regulation 5 of the Neighbourhood Planning (General) Regulations 2012.

To Discuss and Approve the Back Pay for Parish Clerk

4874. After discussion the Parish Council proposed that the Parish Council approved the arrears. All in favour.
Proposed: Mr Hancy **Seconded:** Mr Price

To Receive Update on IT Situation and to Confirm Councillors Agree to Sharing of E-mail Addresses

4875. The Parish Clerk had her laptop checked for updating to Windows 10 but the technician said he could not do as the laptop was too old. Mr Hancy asked to approve £40 for this check to be done.
Proposed: Mr Hancy **Seconded:** Mrs Smith

Mr Hancy proposed that the Parish Clerk get quotes for a new Computer, printer and memory stick. All in favour. **SMA**
Proposed: Mr Hancy **Seconded:** Mr Price

The Parish Council agreed to share their email addresses.

To Discuss the Proposed Standing Orders Document for the Council

4876. Mr Hancy sent out a draft of the Standing Orders for the Parish Council. There was a discussion about amendments put forward by the Parish Councillors. Mr Hancy to re send and approve at the next meeting. Other Policies to follow. **AGENDA/CH**

To Review Any New and Outstanding Highways Matters

4877. Mr Hancy spoke to John Cotton from Highways about 20 mph speed limit who agreed to take off the 20 mph speed limit from Brundall Low Road and make all of Oaks Lane 20 mph.

Parish Clerk has again reported the TPO trees (TPO 20089(770) on Brundall Low Road that needed cutting back (Ref ENQ 649763), as Highways inspected Church Road rather than Brundall Low Road.

Parish Clerk had reported about gravel at the bottom of Leeder Hill was dangerous to cyclists. The gravel has now been removed.

To Review Any New and Outstanding Highways Matters (cont'd…)

Parish Clerk to contact Highways to establish where they are at with the 20 mph speed limit, ascertain what Highways found when they did their road inspection in Postwick and what the problems are with the new bridge over the A47. **SMA**

To Receive the District Councillors Report

4878. District Councillor Eleanor Laming read out her report. Parish Council had received a formal consultation from Broadland on the proposal to seek a Public Spaces Protection Order regarding Vehicle Related Anti-Social Behaviour. Response required by 29 September. To consider response at next meeting. **AGENDA**

To Receive the Clerk's Correspondence and Reports

4879. **Present and Correspondence/Information Received**

- Park and Ride Reopening 4 September 2023 as a 4 month trial.
- Broadland District Council had emailed slides to Parish Council on recent Town and Parish Council meeting for their information.
- Windturbine – Technician to look at this week.
- **Monthly Financial Report**
  The monthly financial report were issued.
- **Monthly Playground Inspection**
  The basketball hoop had now been removed permanently.
- **Playground Inspection Report (Annual)**
  Put on next Agenda. Parish Clerk to obtain names of businesses who can do repairs. **AGENDA**
- Rosebery Tree Quotations – Three quotations received.
  Proposed to use Lloyd Southan. All in favour.
  Proposed: Mr Hancy **Seconded:** Mr Miller

To Approve Invoices for Payments and Authorisation of Cheques

4880. **Incoming**

Section 106 Money for Play Equipment (See-Saw)	£2,349.00

Outgoing

S M Allport – Parish Clerk's New Salary Increment Scale of £359 per month together with Arrears for 2021/22 of £792 and 2022/23 of £996 = £1,788.00 plus expenses £10, **less** pension contributions £130.78	£1,667.22
Norfolk Pension Fund pension contribution from Parish Council and Arrears £555.54 and Parish Clerk contribution of £130.78	£686.32
Matthew Jameson – June Grass Cutting	£220.00
JM IT Services – Evaluate Laptop for Windows 10	£40.00
Jonathan Price paid in advance re Parish Councillor Gift	£39.43
Julie Smith paid in advance re Parish Councillor Gift	£105.00

Proposed: Mr Hancy **Seconded:** Mr Riches

Other Local Matters (By permission by Chair)

4881. (a) The Parish Councillors were thanked for organising gifts for the the former parish councillors.

Date of the Next Parish Council Mtg

4882. Date of next Parish Meeting is to be on Thursday 7 September 2023 at 7.00 pm in Postwick Village Hall.